

Instructions for Using Personalized Postmarks by Susie Roberts

Personalized Postmarks consists of one, multi-layer psd file.

The easiest way to use it is to make the layers you want to use visible, and create a brush from it.

You have a choice of years from 2007 – 2015, twelve months of the year, and twelve word art.

Four layers are already visible and all the others have their visibility icon turned off. They are all linked to reduce the risk of inadvertently moving one layer on its own.

I recommend that you make a copy of the file and work with a duplicate so you don't overwrite the original.

- Open the file onto your desktop (File > Open).
- In the Menu Bar, choose Image > Duplicate (EL: File > Duplicate.)
- Close the original file.
- The postmark circle at the bottom of the stack should remain visible at all times.
- Click on the Visibility Icon of the word art layer you would like to use, and turn the existing one off.
- Repeat that step for the year and month.
- In the Menu Bar, choose Edit > Define Brush Preset (EL: Edit > Define Brush).
- When the Brush Name dialogue box opens, type a name for your brush and click OK.
- Get the Brush tool and in the Options Bar (EL: Tool Options) click on the down-facing arrow to open the Brush Preset Picker. Scroll down to the bottom to find your new brush.
- Click on it to select it and stamp on your page where you want the postmark to appear.

Shortcuts for Using the Brush Tool

- Press the period key (full stop key) to cycle forward through your brushes.
- Press the comma key to cycle backwards through your brushes.
- Press the Left Bracket key to make the brush smaller.
- Press the Right Bracket key to make the brush larger.

Ideas

- Black postmarks look great with the Blend Modes of Overlay or Soft Light.
- Choose a different Foreground Color to one, which matches the kit.